



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

June 4, 2020

BOARD OF EDUCATION

Joe Schaffer, President
Christina Gagnier, Vice President
Irene Hernandez-Blair, Clerk Andrew
Cruz, Member
James Na, Member

Audrey Ing, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
5130 Riverside Drive, Chino, CA 91710
4:40 p.m. - Closed Session • 6:00 p.m. - Regular Meeting
June 4, 2020

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

PUBLIC ADVISORY

The Chino Valley Unified School District Board of Education wishes to provide continuity of government and communication during the current pandemic. Pursuant to the March 17, 2020, Executive Order N-29-20 issued by Governor Newsom, the Board of Education strongly encourages members of the public to practice the guidelines associated with health and safety by limiting person-to-person contact that could spread the COVID-19 virus.

As such, for the public to view a live stream of the June 4 Board meeting, please visit the YouTube channel for Chino Valley Unified School District Board videos @ https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw

If you would like to address the Board on an agenda item, you are encouraged to submit your comment by email to: boardsecretary@chino.k12.ca.us at the designated time. Email comments should be structured as follows:

- State agenda item number
- Name (Voluntary)
- Contact Information (Voluntary)
- Briefly state your written comment, and limit words to approximately 350

To give staff adequate time to process comments for consideration, please email your comments between 12:00 p.m. and 2:00 p.m. on Thursday, June 4, 2020. Comments will be shared via email with the Board of Education prior to the meeting. Only comments received by the designated timeframe on Thursday, June 4, 2020, and in accordance with Board Bylaw 9323—Meeting Conduct, will be read into the record. For questions, please contact boardsecretary@chino.k12.ca.us.

The proceedings of this meeting are being recorded.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:40 P.M.

- 1. Roll Call
- 2. Public Comment on Closed Session Items
- 3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Frank Arce, Isabel Brenes, Sandra Chen, and Richard Rideout. (5 minutes)
- b. Public Employee Discipline/Dismissal/Release (Government Code 54957): (10 minutes)
- c. Public Employee Appointment (Government Code 54957): Coordinator, Child Welfare, and Attendance; Elementary Principal; and Junior High School Assistant Principal. (5 minutes)
- d. Public Employee Performance Evaluation (Government Code 54957): Superintendent. (60 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

- 1. Report Closed Session Action
- 2. Pledge of Allegiance

I.C. COMMENTS FROM STUDENT REPRESENTATIVE

I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES

I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

I.F. CHANGES AND DELETIONS

II. ACTION

II.A. BUSINESS SERVICES

II.A.1. Public Hearing Regarding the 2020/2021 Budget **Open Hearing** _____
 Page 9 **Close Hearing** _____
 Recommend the Board of Education conduct a public hearing regarding the 2020/2021 budget.

III. CONSENT

Motion ____ **Second** ____
Preferential Vote: ____
Vote: Yes ____ **No** ____

III.A. ADMINISTRATION

- III.A.1. Minutes of the May 21, 2020 Regular Meeting**
Page 11 Recommend the Board of Education approve the minutes of the May 21,2020 regular meeting.
- III.A.2. 2020 Senior Scholarship Recipients**
Page 19 Recommend the Board of Education approve the 2020 senior scholarship recipients.
- III.B. BUSINESS SERVICES**
- III.B.1. Warrant Register**
Page 21 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.
- III.B.2. 2020/2021 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**
Page 22 Recommend the Board of Education approve/ratify the 2020/2021 applications to operate fundraising activities and other activities for the benefit of students.
- III.B.3. Fundraising Activities**
Page 24 Recommend the Board of Education approve/ratify the fundraising activities.
- III.B.4. Donations**
Page 28 Recommend the Board of Education accept the donations.
- III.B.5. Legal Services**
Page 30 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.
- III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**
- III.C.1. Resolution 2019/2020-59 to Maintain 175 Days of Instruction for Schools on a Multitrack Year-Round Schedule**
Page 31 Recommend the Board of Education adopt Resolution 2019/2020-59 to Maintain 175 Days of Instruction for Schools on a Multitrack Year-Round Schedule.
- III.D. FACILITIES, PLANNING, AND OPERATIONS**
- III.D.1. Purchase Order Register**
Page 33 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 34 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 37 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Resolutions 2019/2020-51, 2019/2020-52, 2019/2020-53, 2019/2020-54, 2019/2020-55, 2019/2020-56, 2019/2020-57, and 2019/2020-58 for Authorization to Utilize Piggyback Contracts

Page 40 Recommend the Board of Education adopt Resolutions 2019/2020-51, 2019/2020-52, 2019/2020-53, 2019/2020-54, 2019/2020-55, 2019/2020-56, 2019/2020-57, and 2019/2020-58 for Authorization to Utilize Piggyback Contracts.

III.D.5. Notice of Completion for CUPCCAA Projects

Page 58 Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

III.D.6. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 02-01)

Page 60 Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 02-01).

III.D.7. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01)

Page 61 Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01).

III.D.8. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 05-01)

Page 62 Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 05-01).

III.D.9. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02)

Page 63 Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02).

III.D.10. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 07-01)

Page 64

Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 07-01).

III.D.11. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-01)

Page 65

Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-01).

III.D.12. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-02)

Page 66

Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-02).

III.D.13. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-03)

Page 67

Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-03).

III.D.14. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 11-01)

Page 68

Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 11-01).

III.D.15. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 22-01)

Page 69

Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 22-01).

III.D.16. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01)

Page 70

Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01).

III.D.17. Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01)

Page 71

Recommend the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01).

III.D.18. Notice of Completion for Bid 19-20-22F, Cortez ES, Rhodes ES, and Don Lugo HS Roofing Project

Page 72

Recommend the Board of Education approve the Notice of Completion for Bid 19-20-22F, Cortez ES, Rhodes ES, and Don Lugo HS Roofing Project.

III.D.19. Change Order and Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-05)

Page 73

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-05).

III.D.20. Request for Proposal No. 19-20-40, Nutrition Services—Dairy

Page 77

Recommend the Board of Education award RFP 19-20-40, Nutrition Services—Dairy to Clearbrook Farms.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 79

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claims

Page 82

Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. COVID-19 Operations Written Report

Page 83

Recommend the Board of Education receive for information the COVID-19 Operations Written Report.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education
Date posted: May 29, 2020

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • School Safety • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: PUBLIC HEARING REGARDING THE 2020/2021 BUDGET

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BACKGROUND

The May Revision is the final statutory opportunity for the Governor to update his economic projections prior to the adoption of the State Budget in June. On May 14, 2020, Governor Newsom released his revised state budget for the 2020/2021 fiscal year in response to the economic shutdown caused by the COVID-19 pandemic.

Faced with plummeting resources, Governor Newsom’s revised State Budget proposes a multiyear effort to address the State’s \$54 billion budget shortfall through a combination of strategies. This includes drawing down reserves from the State’s Budget Stabilization Account using all of the funds in public education’s Rainy Day Fund, canceling program expansions and new programs that were proposed in the January State Budget, making programmatic reductions across government programs, and deferring apportionments payments to K-12 and community colleges.

The May Revision, while acknowledges the statutory cost-of-living adjustments (COLA), it suspends the COLA in 2020/2021 for all eligible programs, including Special Education, Child Nutrition, Preschool, and the Mandated Block Grant. It also proposes a reduction in addition to the statutory COLA suspension, for a total cut of 10% to the Local Control Funding Formula (LCFF). Absent additional federal funding to backfill the State’s shortfall, these deep cuts to the LCFF have significant and detrimental impacts to school districts.

The District’s proposed budget for 2020/2021 reflects Governor Newsom’s May Revision; the LCFF calculators provided by School Services of California; and the guidance from San Bernardino County Superintendent of Schools (SBCSS).

Based on the current District revenue assumptions and expenditure plan, the District's proposed general fund budget for 2020/2021 and 2021/2022 will meet the minimum statutory reserve requirement. It is projected that beginning 2022/2023, the general fund will not meet the minimum statutory reserve requirement. The SBCSS requires the governing board to take actions and identify ongoing budget reductions necessary to address the projected deficit.

Based on current assumptions, the budget for all other funds are in balance for 2020/2021 and two subsequent years.

Education Code 52062 requires the Board of Education to conduct a public hearing prior to approving the 2020/2021 budget at its June 18, 2020 meeting. The 2020/2021 budget is being presented under separate cover. A hard copy is available for public inspection in the school district lobby of the Chino Valley Unified School District.

RECOMMENDATION

It is recommended the Board of Education conduct a public hearing regarding the 2020/2021 budget.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
May 21, 2020

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:40 P.M.

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, May 21, 2020, at 4:40 p.m. with Gagnier, Hernandez-Blair, Na, and Schaffer present via Zoom. Mr. Cruz joined closed session at 4:47 p.m. Closed session was not recorded.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent (virtual)

Sandra H. Chen, Associate Superintendent, Business Services (virtual)

Grace Park, Ed.D., Associate Superintendent, CIIS (virtual)

Lea Fellows, Assistant Superintendent, CIIS (virtual)

Richard Rideout, Assistant Superintendent, Human Resources (virtual)

Gregory J. Stachura, Assistant Supt., Facilities, Planning, & Operations (virtual)

2. Public Comment on Closed Session Items

The following email comments were read into the record: Kevin Butscher, Mary Butscher, Richard Wales, and Faye Zhou addressed the Board regarding public employee/discipline/dismissal release.

3. Closed Session

President Schaffer adjourned to closed session at 4:47 p.m. regarding public employee discipline/dismissal/release; public employee appointment: elementary principals and junior high school principal; and public employee performance evaluation: superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Schaffer reconvened the regular meeting of the Board of Education via Zoom at 6:00 p.m. with Cruz, Gagnier, Hernandez-Blair, Na, and Schaffer present. The Board met in closed session from 4:47 p.m. to

5:44 p.m. regarding public employee discipline/dismissal/release; public employee appointment: elementary principals and junior high school principal; and public employee performance evaluation: superintendent. The Board appointed Denise Sunderland as principal of Cal Aero K-8 effective July 1, 2020; appointed Laurie Warner as principal of Butterfield Ranch ES effective July 1, 2020; and appointed Corinna Hathuc as principal of Country Springs ES effective July 1, 2020, by a unanimous vote of 5-0 with Blair, Cruz, Gagnier, Na, and Schaffer voting yes. Additionally, the Board voted to accept the Resignation Agreement and General Release between the District and certificated employee 872 pursuant to the terms of the agreement and certificated employee 872 will resign effective June 30, 2020. Superintendent Enfield left the closed session meeting at 4:47 p.m. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Christina Gagnier led the Pledge of Allegiance.

I.C. PRESENTATIONS

1. Julie Gobin Memorial Hit the Greens for Scholarships Check

Tim Adams, School Portraits by Adams Photography, presented a \$33,372.60 check to the Board for senior scholarships.

3. Military Salute

Students who enlisted in the military were recognized via a PowerPoint presentation.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

Audry Ing was absent due to COVID-19 social distancing protocols.

I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Danny Hernandez, CSEA President, said CSEA is postponing its *Unsung Heroes* recognition; spoke about CSEA Classified Appreciation Week, and thanked Dr. Enfield for sending out a recognition to staff; recognized District staff for the work they do; and wished Tom Mackessy a happy retirement.

Tom Mackessy, A.C.T. President, spoke about teachers working above and beyond during the current situation; acknowledged Classified Appreciation Week; acknowledged administrators; and recognized students for making sure they keep up with learning.

I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The following email comments were read into the record: Kevin Butscher addressed the Board regarding released teachers from Butterfield Ranch ES; and Kirk Salmon; Natalie Nielsen; Amy Zoque; Malia Kesler; Candice Palmer; Shannon Hoover; and Rebeca Garcia addressed the Board regarding CDC guidelines regarding COVID-19.

I.G. CHANGES AND DELETIONS

The following changes/deletions were read into the record: Item III.E.1., Certificated/Classified Personnel Items, under Classified Personnel, Appointment, Summer Feeding Program, deleted the names Jennifer Ramirez, Cynthia Sunagawa, Stella Chan, and Esmeralda Ross.

II. ACTION

II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.A.1. 2020/2021 Student Member on the Board of Education

Moved (Na) seconded (Blair) carried unanimously (5-0) by roll call vote with Cruz, Gagnier, Hernandez, Na, and Schaffer voting yes to approve Justin Rendon from Don Lugo HS as the 2020/2021 Student Member on the Board of Education and administer the oath of office at a later date to be determined.

II.B. FACILITIES, PLANNING, AND OPERATIONS

II.B.1. Final Facilities Memorandum of Understanding Between the Chino Valley Unified School District and Allegiance STEAM—Thrive Charter School

Moved (Gagnier) seconded (Na) motion carried (4-1, Blair voted no) by roll call vote with Blair voting no, and Cruz, Gagnier, Na, and Schaffer voting yes to approve the Final Facilities Memorandum of Understanding between the Chino Valley Unified School District and Allegiance STEAM Academy—Thrive charter school.

III. CONSENT

Christina Gagnier pulled for separate action Item III.D.2., and III.D.5. Moved (Gagnier) seconded (Na) carried unanimously (5-0) by roll call vote with Cruz, Gagnier, Hernandez, Na, and Schaffer voting yes to approve the consent items, as amended.

III.A. ADMINISTRATION

III.A.1. Minutes of the May 7, 2020 Regular Meeting

Approved the minutes of the May 7, 2020 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. Donations

Accepted the donations.

III.B.3. 2020/2021 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the 2020/2021 applications to operate fundraising activities and other activities for the benefit of students.

III.B.4. Legal Services

Approved payment for legal services to the law office of The Tao Firm.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Designation of California Interscholastic Federation Representatives to League for 2020/2021

Approved the Designation of California Interscholastic Federation Representatives to League for 2020/2021.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Moved (Na) seconded (Blair) Motion carried (4-0, Gagnier recused herself) by roll call vote with Cruz, Hernandez, Na, and Schaffer voting yes to approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Resolution 2019/2020-49, Authorization to Utilize a Piggyback Contract

Adopted Resolution 2019/2020-49, authorization to utilize a piggyback contract.

- III.D.5. Resolution 2019/2020-50, Authorizing the Purchase of Computer Equipment and Related Services and Approval of Dell Financial Services Lease Purchase Agreement No. 597571-63667 as Amended by Amendment No. 1 and Associated Lease Schedule**
Moved (Na) seconded (Blair) Motion carried (4-0, Gagnier recused herself) by roll call vote with Cruz, Hernandez, Na, and Schaffer voting yes to adopt Resolution 2019/2020-50, authorizing the purchase of computer equipment and related services and approval of Dell Financial Services Lease Purchase Agreement No. 597571-63667 as amended by Amendment No. 1 and associated lease schedule.
- III.D.6. Lease Agreement Between Chino Valley Unified School District and Spectrum Center, Inc. for the Use of Real Property for the 2020/2021 School Year**
Approved the license agreement between Chino Valley Unified School District and Spectrum Center, Inc. for the use of real property for the 2020/2021 school year.
- III.D.7. Notice of Completion for CUPCCAA Projects**
Approved the Notice of Completion for CUPCCAA Projects.
- III.D.8. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 02-01)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 02-01).
- III.D.9. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01).
- III.D.10. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 05-01)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 05-01).
- III.D.11. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02).
- III.D.12. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 07-01)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 07-01).

- III.D.13. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-01)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-01).
- III.D.14. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-02)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-02).
- III.D.15. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-03)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-03).
- III.D.16. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 22-01)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 22-01).
- III.D.17. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01).
- III.D.18. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01)**
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01).
- III.D.19. Change Order for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Project (BP 22-01)**
Approved the Change Order for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Project (BP 22-01).
- III.D.20. Change Order and Notice of Completion for CUPCCAA Bid 18-19-34I, Litel ES Playground Equipment Installation**
Approved the Change Order and Notice of Completion for CUPCCAA Bid 18-19-34I, Litel ES Playground Equipment Installation.
- III.D.21. Bid 19-20-37F, Safety and Security (Group 3)—Borba ES, Chaparral ES, Cortez ES, Dickey ES, Liberty ES, Briggs K-8, and Cal Aero K-8**
Awarded Bid 19-20-37F, Safety and Security (Group 3) – Borba ES, Chaparral ES, Cortez ES, Dickey ES, Liberty ES, Briggs K-8, and Cal Aero K-8 to Champion Electric.

- III.D.22. Bid 19-20-44F, Chino Valley Adult School New Parking Lot**
Awarded Bid 19-20-44F, Chino Valley Adult School New Parking Lot to Premier Paving.

- III.D.23. Rejection of Bid 19-20-47F, Country Springs ES, Litel ES, and Oak Ridge ES Portable Classroom Refresh and Authorization to Re-Bid**
Rejected the bids received for Bid 19-20-47F, Country Springs ES, Litel ES, and Oak Ridge ES Portable Classroom Refresh and authorized staff to re-bid the project.

- III.D.24. Subcontractor Substitution for Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels**
Approved the Subcontractor Substitution for Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels.

- III.D.25. Ratification of Joint Occupancy Agreement, Ground Lease and Construction Services Agreement with Yorba XC, LLC and Xebec Building Company, Inc.**
Ratified the Joint Occupancy Agreement, Ground Lease and Construction Services Agreement with Yorba XC, LLC and Xebec Building Company, Inc.

III.E. HUMAN RESOURCES

- III.E.1. Certificated/Classified Personnel Items**
Approved/ratified the certificated/classified personnel items, as amended.

- III.E.2. Rejection of Claims**
The following email comments were read into the record: Ron and Myrna Martin; Arthur and Tammie Famble; and Heather Zuhlke addressed the Board on this item. The Board rejected the claims and referred them to the District’s insurance adjuster.

IV. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Andrew Cruz spoke about CDC guidelines for COVID-19, keeping schools closed, seasonal influenza, and expressed his opinion regarding at risk populations and reopening schools; and read a parent statement regarding eliminating intervention services.

James Na spoke about a Chino Hills HS teacher who is dealing with health issues and the outpouring of compassion and support the teacher has received from students; spoke about an email he received regarding a video entitled “American Experience - Influenza

1918” and suggested everyone watch the clip; thanked Tom Mackessy for his service; asked Dr. Enfield to look into the concerns expressed by Ayala HS BAC boosters; and said there needs to be clarity about Butterfield Ranch ES teachers who were released.

Irene Hernandez-Blair explained that she was clear on what Dr. Enfield explained to the Board in closed session; spoke about the end of the school year and thanked staff throughout the District for their services; acknowledged Superintendent Enfield for stepping up like no other could have done under the circumstances; said every employee has been resilient; congratulated the 2020 graduating class; and extended Memorial Day weekend wishes.

Christina Gagnier recognized the graduating class of 2020 and all who are promoting; recognized students who were finalist in the Chino Valley Chamber of Commerce *Pitch* competition for entrepreneurs; spoke about the use of social media as a means to communicate; said the CDC reopening guidelines are not the same as mandates; spoke about misinformation related to the reopening of schools; and asked Superintendent Enfield to consult legal counsel regarding the Brown Act to ensure we are in compliance.

Superintendent Enfield congratulated the class of 2020; recognized classified unit members during Classified Employee Week; announced a Board budget study session to detail proposed budget cuts for the District scheduled for June 2 at 4:30 p.m.; and announced a second study session scheduled for June 16 at 4:30 p.m. regarding reopening schools.

President Schaffer acknowledged District staff for rising to the challenges brought about by the COVID-19 pandemic; extended best wishes to the young men and women who have enlisted in the United States military; acknowledged CSEA during Classified Appreciation Week; spoke about the Chino Valley Chamber of Commerce coordinating the *Pitch* event for students; spoke about the upcoming study session regarding the reopening of schools; and said that it is irresponsible for anyone on the Board to say that there is no risk to students returning to school, and asked that words be chosen wisely when we are communicating this kind of information to the public.

V. ADJOURNMENT

President Schaffer adjourned the regular meeting of the Board of Education at 7:06 p.m.

Joe Schaffer, President

Irene Hernandez-Blair, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Imee Perius, Director, Communications
SUBJECT: 2020 SENIOR SCHOLARSHIP RECIPIENTS

=====

BACKGROUND

At its May 21, 2020 meeting, the Board accepted a donation from School Portraits by Adams Photography, Inc., the host of the District’s Eleventh Annual Julie Gobin Memorial Hit the Greens for Scholarships golf tournament held on March 2, 2020, where \$33,372.60 was raised. The District will provide \$1,000.00 each to 22 scholarship winners.

Each high school senior was given the opportunity to apply for one of three different Golf Tournament-funded scholarships. The attributes needed to demonstrate eligibility to receive one of these scholarships were achievement of an overall grade point average of 3.8 or higher, a need for financial assistance, an outstanding attendance record, and/or participation in school activities that promote good citizenship. The scholarship categories include the Superintendent’s Award, President’s Award, and Spirit of Chino Valley Unified School District Award.

Additionally, the District received a \$5,000 donation from BAPS Charities for the BAPS Charities Educational Fund. Graduating high school students who have exhibited a commitment to and success in community service efforts were given the opportunity to apply for the scholarship. Three students were awarded a scholarship of \$1,000 each.

The following students were selected to receive the 2020 senior scholarships:

<i>School</i>	<i>Superintendent's Award</i>	<i>President's Award</i>	<i>Spirit of Chino Valley Unified School District Award</i>	<i>BAPS Charities Educational Fund</i>
Ayala HS	Asna Tabassum Kayla Oestreich	Bryan Jung Bryan McNair	Audrey Ing Casmer Harmon	Megan Chung
Chino HS	Megan Mirolla Ethan Mulder	Kayla Santos Emily Meza	Clairice Sevillano Bianca Chavez	
Chino Hills HS	Junior Lin Tiffany Ma	Jerry Du	Najia Saleem Ekene Aniemeka	Sandra Ashak
Don Lugo HS	Alexis Randazzo Elisha Anne Santos	Alyssa Vallejo	Hayden Miller Melanie Martinez	Nicholas Mendoza

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the 2020 senior scholarship recipients.

FISCAL IMPACT

\$22,000.00 to the Golf Tournament District Scholarship Fund and \$3,000.00 donation from BAPS Charities.

IP:aj

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 4, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$8,612,490.54 to all District funding sources.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: June 4, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
**SUBJECT: 2020/2021 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

=====
BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2020/2021 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 4, 2020

**2020/2021 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

School

Organization

Rhodes ES
Wickman ES

PEP Club
PTO

Magnolia JHS

PFA

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 4, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 4, 2020

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Eagle Canyon ES</u>		
ASB	Agenda Sale	8/10/20 - 4/1/21
ASB	After School Candy Apple Sale	9/7/20 - 9/18/20
ASB	Off Campus See's Candy Sale	10/5/20 - 10/16/20
<u>Rolling Ridge ES</u>		
ASB	Box Tops for Education	8/10/20 - 5/27/21
ASB	Recycling Program	8/10/20 - 5/27/21
ASB	After School Juice-It-Up Sale	8/10/20 - 5/27/21
ASB	Family Fun Night	10/23/20
ASB	Holiday Boutique	12/1/20 - 12/3/20
ASB	Pennies for Patients	1/25/21 - 2/12/21
ASB	Spring Program Concessions	5/19/21
<u>Briggs K-8</u>		
ASB	8th Grade T-Shirt Sale	7/24/20 - 9/24/20
Athletics	P.E. Clothing Sale	7/24/20 - 3/26/21
Athletics	P.E. Locks & Cinch Sacks Sale	7/24/20 - 3/26/21
Renaissance	Agenda Sale	7/24/20 - 3/26/21
ASB	After School Juice-It-Up Sale	8/19/20 - 5/12/21
ASB	Off Campus Candy Sale	11/1/20 - 12/11/20
<u>Canyon Hills JHS</u>		
Renaissance	Donation Drive	7/20/20 - 7/24/20
Renaissance	Agenda Sale	7/20/20 - 5/27/21
ASB	P.E. Clothing Sale	8/1/20 - 5/30/21
Renaissance	After School Juice-It-Up Sale	8/17/20 - 5/20/21
Renaissance	Off Campus Candy Sale	1/19/21 - 2/5/21
<u>Magnolia JHS</u>		
PFA	Fireworks Booth	7/1/20 - 7/4/20
ASB	After School Ice Cream Sale	8/13/20
ASB	Step-It-Up Donation Drive	8/19/20 - 9/4/20
ASB	Dance Concessions	9/11/20 & 12/4/20
ASB	After School Juice-It-Up Sale	9/11/20 - 5/30/21
ASB	Color Run Donation Drive	9/23/20 - 10/23/20
ASB	Sweatshirt Sale	10/1/20 - 11/15/20

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 4, 2020

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Magnolia JHS</u> (cont.)		
ASB	Halloween Gram Sale	10/26/20 - 10/30/20
ASB	Winter Gram Sale	12/16/20 - 12/19/20
ASB	Valentine Gram Sale	2/8/21 - 2/12/21
ASB	After School Concessions	4/1/21 - 5/31/21
<u>Ramona JHS</u>		
Athletics	P.E. Clothing & Lock Sale	7/29/20 - 4/30/21
ASB	Agenda Sale	7/29/20 - 4/30/21
ASB	Spirit Wear Sale	7/29/20 - 5/7/21
ASB	After School Snack Sale	8/17/20 - 5/21/21
ASB	After School Shaved Ice Sale	8/31/20 - 10/30/20
ASB	Off Campus Candy Sale	9/14/20 - 10/30/20
ASB	Breast Cancer Ribbon Sale	10/1/20 - 10/30/20
ASB	Before School Hot Chocolate Sale	1/20/21 - 2/26/21
ASB	Valentine Gram Sale	2/3/21 - 2/12/21
ASB	Autism Awareness Ribbon Sale	4/6/21 - 4/30/21
ASB	After School Shaved Ice Sale	4/6/21 - 5/26/21
ASB	Promotion Shirt Sale	4/12/21 - 5/27/21
<u>Townsend JHS</u>		
PTSA	PTSA Membership Drive	7/1/20 - 6/30/21
PTSA	PTSA Sponsorship Drive	7/1/20 - 6/30/21
PTSA	Spirit Wear Sale	7/1/20 - 6/30/21
Dance Team	Restaurant Family Nights/Take Out	8/15/20 - 12/15/20
PTSA	After School Snack Sale	8/15/20 - 6/30/21
Dance Team	Gift Wrapping Paper Sale	10/1/20 - 10/15/20
Dance Team	Poinsettia Sale	11/5/20 - 12/5/20
Dance Team	Dance Showcase Ticket Sale	1/18/21
<u>Woodcrest JHS</u>		
Athletics	P.E. Clothing Sale	8/1/20 - 6/1/21
ASB	Spirit Pack Sale	8/10/20 - 9/1/20
ASB	After School Concessions	8/10/20 - 5/27/21
ASB	Penny Donation Drive	9/7/20 - 9/18/20

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 4, 2020

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino HS</u>		
Band & Auxiliary Boosters	Fireworks Booth	6/30/20 - 7/4/20
Band & Auxiliary Boosters	Sponsorship Drive - eTeamSponsor	7/1/20 - 6/1/21
Band & Auxiliary Boosters	Pizza Pirates Restaurant Night	7/15/20
ASB	P.E. Clothing Sale	8/1/20 - 4/30/21
Athletics	Scoreboard Advertisement Sale	8/1/20 - 4/30/21
Band & Auxiliary Boosters	After School Concessions	8/1/20 - 6/1/21
Band & Auxiliary Boosters	Spirit Wear Sale	8/1/20 - 6/1/21
Band & Auxiliary Boosters	Recycling Program	8/1/20 - 6/1/21
Band & Auxiliary Boosters	Clothing Recycling Sale	8/1/20 - 6/1/21
AP Club	After School Pizza Sale	8/10/20 - 4/30/21
Journalism	On-Line Advertisement Sale	8/12/20 - 5/30/21
Band & Auxiliary Boosters	Titan Burger Restaurant Day	8/19/20
Band & Auxiliary Boosters	Cannataro's Restaurant Night	9/16/20
Club Hope	Off Campus Cookie Dough Sale	9/28/20 - 10/2/20
Art Honor Society	Calendar Sale	10/1/20 - 5/1/21
Band & Auxiliary Boosters	Super Chili Burger Restaurant Night	10/21/20
AP Club	Off Campus See's Candy Sale	11/16/20 - 11/20/20
Femineers Club	Off Campus See's Candy Sale	11/16/20 - 11/20/20
Band & Auxiliary Boosters	Wendy's Restaurant Night	11/18/20
Band & Auxiliary Boosters	Painted Dough Restaurant Night	12/16/20
Cool 2 Be Kind Club	Off Campus See's Candy Sale	1/18/21 - 1/22/21
N.H.S.	Applebee's Pancake Breakfast	1/23/21
Band & Auxiliary Boosters	Applebee's Pancake Breakfast	1/23/21
Band & Auxiliary Boosters	Off Campus See's Candy Sale	2/10/21 - 3/19/21
Band & Auxiliary Boosters	McMusic Night at McDonald's Restaurant	2/17/21
Renaissance	Mr. Chino High	2/19/21
Baseball Team	Brian Hamilton Baseball Tournament	2/19/21 - 3/2/21
Swim Team	Swim-A-Thon	2/26/21
Band & Auxiliary Boosters	Papachino's Restaurant Night	3/17/21
Track Team	Chino Relays	3/20/21
Band & Auxiliary Boosters	Los Portales Restaurant Night	4/21/21
Band & Auxiliary Boosters	Panda Express Restaurant Night	5/19/21

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: June 4, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 4, 2020

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Technology</u>		
Aruba Networks, Inc.	Electronic Equipment	\$11,465.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
 Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTH	INVOICE AMOUNTS	2019/2020 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	April 2020	\$ 55,055.28	\$ 190,199.35
Margaret A. Chidester & Associates	April 2020	\$ 2,882.25	\$ 465,375.45
The Tao Firm	-	-	\$ 70,207.50
	Total	\$ 57,937.53	\$ 725,782.30

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A, Chidester & Associates.

FISCAL IMPACT

\$57,937.53 to the General Fund.

NE:SHC:LP:wc

Chino Valley Unified School District

Our Motto:

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DATE: June 4, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: RESOLUTION 2019/2020-59 TO MAINTAIN 175 DAYS OF INSTRUCTION FOR SCHOOLS ON A MULTITRACK YEAR-ROUND SCHEDULE

=====
BACKGROUND

Cal Aero Preserve Academy continues to operate on a year-round schedule due to the consistent growth in the Preserve area. Each year-round school shall offer a minimum of 175 days of instruction per school year, until it equals or exceeds the Local Control Funding Formula target established for it pursuant to Education Code 42238.02, at which time each school shall offer 180 days or more of instruction per school year.

Given the limited facility, class sizes, and projected number of students enrolled at the school site, Cal Aero K-8 cannot maintain the same number of instructional days provided by District schools on a traditional calendar. As such, to meet the minimum requirements pursuant to Education Code, Cal Aero K-8 will maintain 175 days of instruction per school year and offer the number of annual instructional minutes that is not less than that of schools of the same grade levels utilizing the traditional school calendar.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2019/2020-59 to Maintain 175 Days of Instruction for Schools on a Multitrack Year-Round Schedule.

FISCAL IMPACT

None.

NE:LF:trr

**Chino Valley Unified School District
Resolution 2019/2020-59
To Maintain 175 Days of Instruction
For Schools on a Multitrack Year-Round Schedule**

WHEREAS, the Board of Education has certified that the number of annual instructional minutes for Cal Aero K-8 is not less than that of schools of the same grade levels utilizing the traditional school calendar;

WHEREAS, any school that operates on a multitrack schedule shall be deemed in compliance with requirements if it offers a minimum of 163 instructional days per school year;

WHEREAS, it is not possible to maintain a multitrack schedule with the same number of instructional days provided by District schools on a traditional calendar given the limited facility, class sizes, and projected number of students enrolled at the school site.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of June 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====
BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$7,993,350.07 to all District funding sources.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====
BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:AGH:pw

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
<p>CIIS-2021-036 Florida Virtual School. To provide online software licenses for Calculus AB/BC/Honors/LAM. Submitted by: Alternative Education Center Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$3,374.00 Funding source: School Site Budget</p>
<p>CIIS-2021-037 Rubin Education. To provide software license and learning materials for employability skills and business communication. Submitted by: Chino HS Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$950.00 Funding source: Perkins Grant</p>
<p>CIIS-2021-038 WestED/SVMI Mathematics Network. To provide professional development in common core standards for mathematics. Submitted by: Elementary Curriculum Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$8,200.00 Funding source: LCAP</p>
<p>CIIS-2021-039 No Excuses University TurnAround Schools. To provide platform for schools to share ideas and collaborate. Submitted by: Elementary Curriculum Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: Per rate sheet Funding source: School Site Budget</p>
<p>CIIS-2021-040 Learning without Tears. To provide licenses for Handwriting Interactive Teaching Tool (HITT) for grade Pre-K. Submitted by: Elementary Curriculum Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$300.00 Funding source: LCAP</p>
<p>CIIS-2021-041 Pearson Learning Assessment. To provide GATE NNAT3 testing for students. Submitted by: Elementary Curriculum Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$10,500.00 Funding source: LCAP/GATE</p>
<p>CIIS-2021-042 SHI. To provide Hewlet Packard Enterprise Aruba support. Submitted by: Technology Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$31,803.40 Funding source: General Fund</p>
<p>CIIS-2021-043 Blackboard Inc. To provide CVUSD website and content management system software and web hosting. Submitted by: Technology Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$42,895.41 Funding source: General Fund</p>
<p>CIIS-2021-044 SHI. To provide annual subscription for ManageEngine ADManager Plus professional and ADAudit Plus professional. Submitted by: Technology Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$7,403.37 Funding source: General Fund</p>
<p>CIIS-2021-045 Aeries Software. To provide Aeries Analytics software license renewal. Submitted by: Technology Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$45,915.47 Funding source: General Fund</p>
<p>CIIS-2021-046 Aeries Software. To provide Aeries Communications software license renewal. Submitted by: Technology Duration of Agreement: July 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$105,633.75 Funding source: General Fund</p>

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2021-047 Aeries Software. To provide SQL procedure analysis and development. Submitted by: Technology Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$99,436.57 Funding source: General Fund
CIIS-2021-048 Amplified IT, LLC. To provide Chrome Gopher Premium domain renewal. Submitted by: Technology Duration of Agreement: August 18, 2020 - August 17, 2021	Contract amount: \$2,250.00 Funding source: General Fund

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2021-001 Inland Empire Fire and Safety Enterprise. To provide District-wide inspection and repair to fire sprinkler systems. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: Per rate sheet Funding source: General Fund
F-2021-002 K-VAC Environmental Services dba JSE Environmental Services. To provide District-wide disposal of hazardous waste. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: Per rate sheet Funding source: Various
F-2021-003 Dude Solutions Inc. To provide online subscription for FSDirect, MaintenanceDirect, and MySchool Dude. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$31,295.01 Funding source: General Fund
F-2021-004 AAA Container Sales and Rental. To provide rentals and moving of storage containers. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: Per rate sheet Funding source: General Fund
F-2021-005 Executive Elevator Inc. To provide District-wide inspection and repair of wheelchair lifts and elevators. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: Per rate sheet Funding source: General Fund
F-2021-006 Jamey Clark Inc. To provide District-wide impact attenuation testing of playground equipment fall zone surfacing. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: Per rate sheet Funding source: General Fund
F-2021-007 Advanced GeoEnvironmental Inc. To provide storm water testing and to assist with the Storm Water Pollution Prevention Plan. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: Per rate sheet Funding source: Various

HUMAN RESOURCES	FISCAL IMPACT
HR-2021-001 Community Matters. To provide Safe School Ambassadors program training and support to participating schools. Submitted by: Risk Management Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$168,000.00 Funding source: General Fund
HR-2021-002 Baker & Hostetler LLP. To provide legal services for cyber security related issues. Submitted by: Technology/Risk Management Duration of Agreement: June 5, 2020 - June 5, 2021	Contract amount: \$20,000.00 Funding source: General Fund

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Proceeds of the sale are deposited into the General Fund.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY**

June 4, 2020

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Rolling Cabinets (3)			Litel ES
Bookshelves (2)			Litel ES
File Drawer			Litel ES
Filing Cabinet			Litel ES
6 Ft. Table			Litel ES
Kidney Table			Litel ES
Student Chairs (29)			Litel ES
Student Desks (28)			Litel ES
Book Boxes (49)			Litel ES
Monitors (4)			Litel ES
Box of Cables			Litel ES
Student Desks (30)			Litel ES
Student Chairs (30)			Litel ES
Computer	Dell	E5440	Chino HS
Laptop	Dell	Chs #32745	Chino HS
Laptop	Dell	Chs #32729	Chino HS
Laptop	Dell	Chs #32696	Chino HS
Laptop	Dell	Chs #32774	Chino HS
Laptop	Dell	Chs #32777	Chino HS
Projector	Epson	15678	Chino HS
Projector	Epson	28091	Chino HS
DVD Player	GO Video	4274	Chino HS
DVD Player	GO Video	4314	Chino HS
DVD Player	GO Video	3702	Chino HS
DVD Player	GO Video	7169753	Chino HS
DVD Player	GO Video	4298	Chino HS
DVD Player	GO Video	4303	Chino HS
DVD Player	GO Video	4298	Chino HS
Computer	Optiplex	39113976529	Chino HS
Printer	Brother	4615061613	Chino HS
Printer	Xerox	MXX895022	Chino HS
Monitor Stands (3)	Dell		Chino HS
Calculator Projector	TI	1520002317	Chino HS
Projector	Epson	KM3f9z0902I	Chino HS
Computer	Dell	1909WB	Chino HS
Computer	Dell	HGH9R7G	Chino HS
Cassette Players (39)			Chino HS
Projectors (5)			Chino HS

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Typewriter	Brother	BYE795777	Chino HS
Computers (9)	Dell		Chino HS
Keyboards (5)			Chino HS
Printers (3)	HP		Chino HS
Speakers (3)			Chino HS
Cameras (7)	Canon		Chino HS
Printer	HP	CNHC6201WS	Chino HS
Laptop	Surface Pro	1724256GB	Chino HS
Microphones (45)			Chino HS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: RESOLUTIONS 2019/2020-51, 2019/2020-52, 2019/2020-53, 2019/2020-54, 2019/2020-55, 2019/2020-56, 2019/2020-57, AND 2019/2020-58 FOR AUTHORIZATION TO UTILIZE PIGGYBACK CONTRACTS

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BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner in which the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolutions to provide authorization for the District to participate by piggyback in contracts as itemized below:

Resolution	Contract	Contractor	Description	Term
2019/2020-51	Super Co-op Lead Agency: Santa Clarita Valley School RFP 19-20-07/A2	Gold Star Foods	Distribution of Direct Delivery USDA Foods	7/1/2020-6/30/2021

Resolution	Contract	Contractor	Description	Term
2019/2020-52	Pomona Valley Co-op Lead Agency: Colton Joint Unified School District RFP 2019-20-Grocery	Sysco Foods, Gold Star Foods, Bernard Foods	Provide Canned Goods and Condiments	7/1/2020-6/30/2021
2019/2020-53	Pomona Valley Co-op Lead Agency: Jurupa Unified School District RFP 18-19-12NS	Daxwell, P&R, Sysco, Team, Trade, Gale Supply, Plastic Packaging, Inc.	Provide Paper Products	7/1/2020-6/30/2021
2019/2020-54	Pomona Valley Co-Op Lead Agency: Ontario-Montclair School District RFP C-189-003	Gold Star Foods	Provide Snack Foods & Beverages	7/1/2020-6/30/2021
2019/2020-55	Pomona Valley Co-Op Lead Agency: Pomona Unified School District RFP 05(1920) FN	Gold Star Foods	Distribution of USDA Foods and Commercial Food Products	7/1/2020-6/30/2021
2019/2020-56	Val Verde Unified School District RFP 2019/20-30	American West Restaurant Group, DBA Pizza Hut	Provide Pizza	7/1/2020-6/30/2021
2019/2020-57	Newport-Mesa Unified School District Contract #104-18	Office Depot	Office & School Supplies and Equipment	3/28/2020-3/27/2021
2019/2020-58	County of Los Angeles (COLA) Contract MA-IS-1640249-1	Xerox Corporation	Xerox Photocopiers and Services	1/1/2016-12/31/2020

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolutions 2019/2020-51, 2019/2020-52, 2019/2020-53, 2019/2020-54, 2019/2020-55, 2019/2020-56, 2019/2020-57, and 2019/2020-58 for Authorization to Utilize Piggyback Contracts.

FISCAL IMPACT

Unknown.

NE:GJS:AGH:pw

**Chino Valley Unified School District
Resolution 2019/2020-51
Authorization to Utilize the Super Co-Op Lead Agency:
Santa Clarita Valley School, RFP 19-20-07/A2 With Gold Star Foods
to Purchase Distribution of Direct Delivery USDA Foods
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure distribution of direct delivery USDA foods for the District;

WHEREAS, Super Co-Op Lead Agency: Santa Clarita Valley School currently has a piggyback contract, RFP 19-20-07/A2, in accordance with Public Contract Code 20118 with Gold Star Foods, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of distribution of direct delivery USDA foods through the piggyback contract procured by the Super Co-Op Lead Agency: Santa Clarita Valley School RFP 19-20-07/A2.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of distribution of direct delivery USDA foods through the piggyback contract originally procured by the Super Co-Op Lead Agency: Santa Clarita Valley School RFP 19-20-07/A2 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of distribution of direct delivery USDA foods in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Super Co-Op Lead Agency: Santa Clarita Valley School RFP 19-20-07/A2.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2020, for the term ending June 30, 2021.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of June 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2019/2020-52
Authorization to Utilize the Pomona Valley Co-Op Lead Agency:
Colton Joint Unified School District RFP 2019-20-Grocery
With Sysco Foods, Gold Star Foods, Bernard Foods
to Purchase Canned Goods and Condiments
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure canned goods and condiments for the District;

WHEREAS, Pomona Valley Co-Op lead Agency: Colton Joint Unified School District currently has a piggyback contract, RFP 2019-20-Grocery, in accordance with Public Contract Code 20118 with Sysco Foods, Gold Star Foods, and Bernard Foods that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of canned goods and condiments through the piggyback contract procured by the Pomona Valley Co-Op Lead Agency: Colton Joint Unified School District RFP 2019-20-Grocery.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of canned goods and condiments through the piggyback contract originally procured by the Pomona Valley Co-Op Lead Agency: Colton Joint Unified School District RFP 2019-20-Grocery is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of canned goods and condiments in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Pomona Valley Co-Op Lead Agency: Colton Joint Unified School District RFP 2019-20-Grocery.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2020, for the term ending June 30, 2021.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of June 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2019/2020-53
Authorization to Utilize the Pomona Valley Co-Op Lead Agency:
Jurupa Unified School District RFP 18-19-12NS
With Daxwell, P&R, Sysco, Team, Trade, Gale Supply, Plastic Packaging, Inc.
to Purchase Paper Products
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure paper products for the District;

WHEREAS, Pomona Valley Co-Op Lead Agency: Jurupa Unified School District currently has a piggyback contract, RFP 18-19-12NS, in accordance with Public Contract Code 20118 with Daxwell, P&R, Sysco, Team, Trade, Gale Supply, Plastic Packaging, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of paper products through the piggyback contract procured by the Pomona Valley Co-Op Lead Agency: Jurupa Unified School District RFP 18-19-12NS.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of paper products through the piggyback contract originally procured by the Pomona Valley Co-Op Lead Agency: Jurupa Unified School District RFP 18-19-12NS is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of paper products in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Pomona Valley Co-Op Lead Agency: Jurupa Unified School District RFP 18-19-12NS.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2020, for the term ending June 30, 2021.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of June 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2019/2020-54
Authorization to Utilize the Pomona Valley Co-Op Lead Agency:
Ontario-Montclair School District RFP C-189-003 With Gold Star Foods
to Purchase Snack Foods & Beverages
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure snack foods & beverages for the District;

WHEREAS, Pomona Valley Co-Op Lead Agency: Ontario-Montclair School District currently has a piggyback contract, RFP C-189-003, in accordance with Public Contract Code 20118 with Gold Star Foods, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of snack foods & beverages through the piggyback contract procured by the Pomona Valley Co-Op Lead Agency: Ontario-Montclair School District RFP C-189-003.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of snack foods & beverages through the piggyback contract originally procured by the Pomona Valley Co-Op Lead Agency: Ontario-Montclair School District RFP C-189-003 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of snack foods & beverages in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Pomona Valley Co-Op Lead Agency: Ontario-Montclair School District RFP C-189-003.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2020, for the term ending June 30, 2021.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of June 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2019/2020-55
Authorization to Utilize the Pomona Valley Co-Op Lead Agency:
Pomona Unified School District RFP 05(1920) FN With Gold Star Foods
to Purchase Distribution of USDA Foods and Commercial Food Products
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure distribution of USDA foods and commercial food products for the District;

WHEREAS, Pomona Valley Co-Op Lead Agency: Pomona Unified School District currently has a piggyback contract, RFP 05(1920) FN, in accordance with Public Contract Code 20118 with Gold Star Foods, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of distribution of USDA foods and commercial food products through the piggyback contract procured by the Pomona Valley Co-Op Lead Agency: Pomona Unified School District RFP 05(1920) FN.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of distribution of USDA foods and commercial food products through the piggyback contract originally procured by the Pomona Valley Co-Op Lead Agency: Pomona Unified School District RFP 05(1920) FN is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of distribution of USDA foods and commercial food products in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Pomona Valley Co-Op Lead Agency: Pomona Unified School District RFP 05(1920) FN.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2020, for the term ending June 30, 2021.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of June 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2019/2020-56
Authorization to Utilize the Val Verde Unified School District RFP 2019/20-30
With American West Restaurant Group, DBA Pizza Hut
to Purchase Pizza
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure pizza for the District;

WHEREAS, Val Verde Unified School District currently has a piggyback contract, RFP 2019/20-30, in accordance with Public Contract Code 20118 with American West Restaurant Group, dba Pizza Hut, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of pizza through the piggyback contract procured by the Val Verde Unified School District RFP 2019/20-30.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of pizza through the piggyback contract originally procured by the Val Verde Unified School District RFP 2019/20-30 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of pizza in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Val Verde Unified School District RFP 2019/20-30.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2020, for the term ending June 30, 2021.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of June 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2019/2020-57
Authorization to Utilize the Newport-Mesa Unified School District
Contract #104-18 With Office Depot
to Purchase Office & School Supplies and Equipment
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure office & school supplies and equipment for the District;

WHEREAS, Newport-Mesa Unified School District currently has a piggyback contract, #104-18, in accordance with Public Contract Code 20118 with Office Depot, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of office & school supplies and equipment through the piggyback contract procured by the Newport-Mesa Unified School District Contract #104-18.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of office & school supplies and equipment through the piggyback contract originally procured by the Newport-Mesa Unified School District Contract #104-18 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of office & school supplies and equipment in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Newport-Mesa Unified School District Contract #104-18.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of March 28, 2020, for the term ending March 27, 2021.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of June 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2019/2020-58
Authorization to Utilize the County of Los Angeles (COLA)
Contract MA-IS-1640249-1 With Xerox Corporation
to Purchase Xerox Photocopiers and Services
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Xerox photocopiers and services for the District;

WHEREAS, COLA currently has a piggyback contract, MA-IS-1640249-1, in accordance with Public Contract Code 20118 with Xerox Corporation, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Xerox photocopiers and services through the piggyback contract procured by the COLA contract MA-IS-1640249-1.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Xerox photocopiers and services through the piggyback contract originally procured by the COLA contract MA-IS-1640249-1. is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Xerox photocopiers and services in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the COLA contract MA-IS-1640249-1.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of January 1, 2016, for the term ending December 31, 2020.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of June 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2020-08	Cal Aero K-8 Gym and Dance/Aerobic Floors Refinish	Coastal Construction Team	\$45,025.00	N/A	\$45,025.00	14
CC2020-20	Chino Hills HS Theater Wheelchair Lift Replacement	Arrow Lift of California	\$23,660.00	N/A	\$23,660.00	25
CC2020-28	Dickey ES Marquee Installation	Encore Image, Inc.	\$16,193.58	N/A	\$16,193.58	01
CC2020-34	Cal Aero K-8 Paving Repairs	Premier Paving, Inc	\$27,500.00	N/A	\$27,500.00	25

Documentation indicating satisfactory completion and compliance with specifications has been obtained from Daniel Prescott, Construction/Project Manager; Alex Rivera, Project Manager; Cesar Portugal, Project Manager; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for these projects.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$16,193.58 to General Fund 01.

\$45,025.00 to Deferred Maintenance Fund 14.

\$27,500.00 to Capital Facilities Fund 25.

\$23,660.00 to Tax A Fund 25.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 02-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 02-01) to Precision Contracting, Inc. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$558,100.00	\$13,855.00	\$571,955.00	\$28,597.75
Litel ES			
\$677,400.00	\$20,337.00	\$697,737.00	\$34,886.85
Oak Ridge ES			
\$541,300.00	(\$10,426.00)	\$530,874.00	\$26,543.70

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 02-01).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 03-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01) to K.A.R. Construction. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$207,000.00	(\$10,116.00)	\$196,884.00	\$9,844.20
Litel ES			
\$162,000.00	\$82,280.00	\$244,280.00	\$12,214.00
Oak Ridge ES			
\$250,000.00	\$47,840.00	\$297,840.00	\$14,892.00

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 05-01)

=====

BACKGROUND

On January 17, 2019, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 05-01) to RND Contractors. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$495,000.00	(\$13,945.00)	\$481,055.00	\$24,052.75
Litel ES			
\$225,000.00	(\$12,597.00)	\$212,403.00	\$10,620.15
Oak Ridge ES			
\$265,000.00	(\$12,587.00)	\$252,413.00	\$12,620.65

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 05-01).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 06-02)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02) to Stolo Cabinets. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$540,400.00	\$12,955.00	\$553,355.00	\$27,667.75
Litel ES			
\$226,090.00	(\$4,626.00)	\$221,464.00	\$11,073.20
Oak Ridge ES			
\$295,500.00	(\$12,335.00)	\$283,165.00	\$14,158.25

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 07-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 07-01) to Letner Roofing Co. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$550,550.00	(\$16,071.00)	\$534,479.00	\$26,723.95
Litel ES			
\$1,042,500.00	\$6,127.00	\$1,048,627.00	\$52,431.35
Oak Ridge ES			
\$347,900.00	\$1,631.00	\$349,531.00	\$17,476.55

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 07-01).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 09-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-01) to Mirage Builders, Inc. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$500,232.00	(\$695.00)	\$499,537.00	\$24,976.85
Litel ES			
\$714,344.00	\$1,412.00	\$715,756.00	\$35,787.80
Oak Ridge ES			
\$761,524.00	(\$8,787.00)	\$752,737.00	\$37,636.85

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-01).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 09-02)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-02) to Continental Marble & Tile Co. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$168,192.00	\$129.00	\$168,321.00	\$8,416.05
Litel ES			
\$119,459.00	(\$1,448.00)	\$118,011.00	\$5,900.55
Oak Ridge ES			
\$122,388.00	(\$1,398.00)	\$120,990.00	\$6,049.50

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-02).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 09-03)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-03) to CG Acoustics, Inc. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$144,681.00	\$4,836.00	\$149,517.00	\$7,475.85
Litel ES			
\$128,780.00	\$1,313.00	\$130,093.00	\$6,504.65
Oak Ridge ES			
\$128,780.00	\$1,313.00	\$130,093.00	\$6,504.65

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-03).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 11-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 11-01) to Kitcor Corporation. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$125,170.00	(\$4,910.00)	\$120,260.00	\$6,013.00
Litel ES			
\$105,045.00	(\$3,500.00)	\$101,545.00	\$5,077.25
Oak Ridge ES			
\$105,045.00	(\$3,500.00)	\$101,545.00	\$5,077.25

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 11-01).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 22-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 22-01) to Empyrean Plumbing, Inc. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$544,047.00	\$56,919.00	\$600,966.00	\$30,048.30
Litel ES			
\$513,631.00	\$7,765.00	\$521,396.00	\$26,069.80
Oak Ridge ES			
\$555,638.00	\$8,530.00	\$564,168.00	\$28,208.40

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 22-01).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 23-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01) to Aire-Masters Air Conditioning. All contracted work was completed on April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$1,335,000.00	\$21,230.00	\$1,356,230.00	\$67,811.50
Litel ES			
\$772,500.00	(\$2,237.00)	\$770,263.00	\$38,513.15
Oak Ridge ES			
\$405,000.00	\$2,364.00	\$407,364.00	\$20,368.20

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 32-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01) to General Consolidated Constructors, Inc. All contracted work was completed on 179637. April 16, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Cattle ES			
\$180,181.00	(\$544.00)	\$179,637.00	\$8,981.85
Litel ES			
\$198,550.00	\$13,094.00	\$211,644.00	\$10,582.20
Oak Ridge ES			
\$183,457.00	\$18,074.00	\$201,531.00	\$10,076.55

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01).

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID 19-20-22F, CORTEZ ES, RHODES ES, AND DON LUGO HS ROOFING PROJECT

=====

BACKGROUND

On December 12, 2019, the Board of Education awarded Bid 19-20-22F, Cortez ES, Rhodes ES, and Don Lugo HS Roofing Project to Bligh Roofing Co. dba Bligh Pacific. All contracted work was completed on May 5, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$882,120.00	\$7,395.00	\$889,515.00	\$44,475.75

Documentation indicating satisfactory completion and compliance with specification has been obtained from: Bligh Roofing Co. dba Bligh Pacific, Construction/Project Manager; Cesar Portugal, Project Manager; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 19-20-22F, Cortez ES, Rhodes ES, and Don Lugo HS Roofing Project.

FISCAL IMPACT

None.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 09-05)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project BP 09-05 to AJ Fistes Corporation. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
Cattle ES 2	Bid Package 09-05-Painting & Wall Covering-A.J. Fistes Corporation	(\$4,575.00)
	Bid Amount:	\$132,900.00
	Revised Total Project Amount:	\$128,325.00
	Retention Amount:	\$6,416.25

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
Litel ES			
\$94,000.00	(\$7,500.00)	\$86,500.00	\$4,325.00
Oak Ridge ES			
\$67,750.00	(\$7,500.00)	\$60,250.00	\$3,012.50

The change order results in a net decrease of \$4,575.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on April 16, 2020.

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from: school site administrators; Frank Sand, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; Sam Sousa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

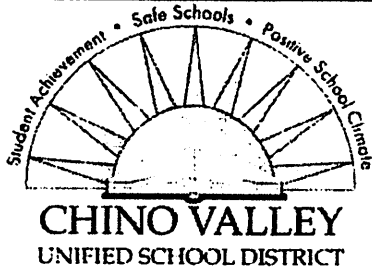
RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-05).

FISCAL IMPACT

(\$4,575.00) to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

FINAL CHANGE ORDER

DATE: 04/27/20 BID #: 18-19-10F CHANGE ORDER: 002

PROJECT: Cattle, Oak Ridge & Litel Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc. CONTRACTOR: AJ Fistes Corporation BP 09-05

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Cattle Elementary School

DSA Application #A04-117035 / DSA File #36-11

ITEM NO. 1: Description: Reconcile Cattle Unforeseen Conditions Allowance
Reason: Credit unused Cattle Unforeseen Conditions Allowance amount.
Document Ref: Change Order Request No. C-047 (PCO No. C-312)
Requested by: District
Change in Contract Sum: <\$4,575> / DEDUCT
Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 002 ITEMS

SCHOOL SITE SUMMARY







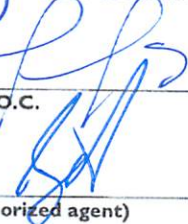
School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Cattle ES	\$132,900.00	\$0.00	(\$4,575.00)	\$128,325.00
Litel ES	\$94,000.00	(\$7,500.00)	\$0.00	\$86,500.00
Oak Ridge ES	\$67,750.00	(\$7,500.00)	\$0.00	\$60,250.00
Total	\$294,650.00	(\$15,000.00)	(\$4,575.00)	\$275,075.00

CONTRACT SUMMARY

The original contract amount was:	_____	\$294,650.00	✓
Net previous change order amount(s):	_____	(\$15,000.00)	✓
The contract amount will be decreased by this Change Order:	_____	(\$4,575.00)	✓
The new contract amount including this change order will be:	_____	\$275,075.00	✓
The original contract completion date:	_____	4/16/20	
The contract time will be increased/decreased by days:	_____	0	
The date of completion as a result of this Change Order is:	_____	4/16/20	

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

APPROVED BY:

 AJ Fistes Corporation (Contractor)	<u>Jake Dileo - VP</u> Print Name / Title	<u>4/27/2020</u> Date
 WLC Architects Inc. (Architect)	<u>Jim DiCamillo / President</u> Print Name / Title	<u>5/5/20</u> Date
 DSA Inspector of Record (Team Inspections)	<u>Frank Sand / Inspector</u> Print Name / Title	<u>5-5-2020</u> Date
 Construction Manager (CW Driver)	<u>Hung Truong / Project Manager</u> Print Name / Title	<u>05/05/2020</u> Date
 CVUSD Construction Coordinator	<u>Samuel Sousa / Construction Coordinator, Maintenance, Operations & Construction</u> Print Name / Title	<u>5/5/20</u> Date
 Director, M.O.C.	<u>Martin Silveira / Director of Maintenance, Operations and Construction</u> Print Name / Title	<u>5/7/20</u> Date
 Owner (authorized agent)	<u>Greg Stachura / Assistant Superintendent, Facilities, Planning & Operations Department</u> Print Name / Title	<u>5/11/20</u> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: REQUEST FOR PROPOSAL NO. 19-20-40, NUTRITION SERVICES – DAIRY

=====

BACKGROUND

The Request for Proposals (RFP) process requires vendors to submit proposals within a framework created to fit the District's unique needs. The District is able to customize the product and/or services to be purchased on its specific needs, receive better responses, screen vendors more effectively, and ultimately receive a better product or solution for less money.

RFP No. 19-20-40, Nutrition Services – Dairy was published in the Inland Valley Daily Bulletin on March 16, 2020, and March 23, 2020. Proposals were submitted at 11:00 a.m. on April 30, 2020. The three (3) companies submitting proposals to be considered were Hollandia, Driftwood Dairy, and Clearbrook Farms.

The basic scope of work for this RFP includes dairy products.

The criteria used to evaluate the RFP's were: cost, 30%; sustainability, 20%; experience, 20%; customer service and references, 25%; and small business and minority, women, and disabled veteran business enterprise (MWDVBE) to RFP, 5%.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award RFP 19-20-40, Nutrition Services – Dairy to Clearbrook Farms.

FISCAL IMPACT

Approximately \$1,189,967.20 to Cafeteria Fund 13.

Chino Valley Unified School District - Dairy Pricing Spreadsheet

ITEM DESC	ESTIMATED USAGE		Driftwood		Hollandia		Clearbrook Farms Inc.			
	Pack Size	Cost	Extended Cost	Pack Size	Cost	Extended Cost	Pack Size	Cost		
MILK PRODUCTS										
MILK, CHOC FATFREE 1/2 PT	EACH	3,000,000.00	\$ 0.1825	\$ 547,500.00		\$ 0.1995	\$ 598,500.00	\$ 0.1819	\$ 545,700.00	
MILK, LOWFAT 1% 1/2 PT	EACH	900,000.00	\$ 0.1950	\$ 175,500.00		\$ 0.2385	\$ 214,650.00	\$ 0.1900	\$ 171,000.00	
MILK, CHOC FATFREE POUCH 1/2 PT 3X30	EACH	190,000.00	\$ 0.1825	\$ 34,675.00		\$ 0.2075	\$ 39,425.00	\$ 0.1819	\$ 34,561.00	
MILK, LOWFAT 1% POUCH 1/2 PT 3X30	EACH	19,000.00	\$ 0.1975	\$ 3,752.50		\$ 0.2250	\$ 4,275.00	\$ 0.1900	\$ 3,610.00	
MILK, STRAWBERRY 1/2 PT	EACH	10,000.00	\$ 0.1950	\$ 1,950.00		\$ 0.2295	\$ 2,295.00	\$ 0.2300	\$ 2,300.00	
MILK, HOMOGENIZED, PLASTIC GALLON	EACH	15.00	\$ 3.5000	\$ 52.50		\$ 4.0000	\$ 60.00	\$ 2.8900	\$ 43.35	
MILK, HOMOGENIZED, PLASTIC 1/2 GALLON	EACH	25.00	\$ 2.0000	\$ 50.00		\$ 2.2000	\$ 55.00	\$ 1.6900	\$ 42.25	
MILK, LACTAID 1/2 PT	20/CS	40.00	\$ 11.0000	\$ 440.00		\$ 13.0000	\$ 520.00	\$ 12.9900	\$ 519.60	
MILK, SOY, PLAIN 8 OZ	EACH	360.00	\$ 18.0000	\$ 6,480.00	18	\$ 18.0000	\$ 648.00	24	\$ 16.8000	\$ 2,520.00
MILK, SOY, CHOCOLATE 8 OZ	EACH	360.00	\$ -	\$ -	24	\$ 18.0000	\$ 432.00	24	\$ 16.8000	\$ 252.00
MOO-MATE LOWFAT 1% 8 OZ or EQUIVALENT	27/CS	50.00	\$ 10.0000	\$ 500.00		\$ 13.0000	\$ 650.00		\$ 10.9000	\$ 545.00
MOO-MATE FATFREE CHOC 8 OZ or EQUIVALENT	27/CS	120.00	\$ 10.7500	\$ 1,290.00		\$ 13.0000	\$ 1,560.00		\$ 11.4000	\$ 1,368.00
				\$ 766,070.00			\$ 863,005.00			\$ 760,193.20
DAIRY PRODUCTS										
TRIX YOGURT 4 OZ PEACH	48/CS	400.00	\$ 14.00	\$ 5,600.00		\$ 16.00	\$ 6,400.00		\$ 14.29	\$ 5,716.00
TRIX YOGURT 4 OZ BLUEBERRY	48/CS	400.00	\$ 14.00	\$ 5,600.00		\$ 15.00	\$ 6,000.00		\$ 14.29	\$ 5,716.00
TRIX YOGURT 4 OZ RASPBERRY	48/CS	400.00	\$ 14.00	\$ 5,600.00		\$ 15.00	\$ 6,000.00		\$ 14.29	\$ 5,716.00
TRIX YOGURT 4 OZ STRAWBERRY/BANANA	48 CS	400.00	\$ 14.00	\$ 5,600.00		\$ 15.00	\$ 6,000.00		\$ 14.29	\$ 5,716.00
YOGURT, GREEK, BERRY 4 OZ	EACH	9,600.00	\$ 27.00	\$ 260,000.00	24	\$ 10.8000	\$ 2,592.00	24	\$ 14.60	\$ 5,840.00
YOGURT, GREEK, STRAWBERRY/BANANA 4 OZ	EACH	9,600.00	\$ 27.00	\$ 260,000.00	24	\$ 10.8000	\$ 2,592.00	24	\$ 14.60	\$ 5,840.00
YOPLAIT PARFAIT VANILLA 64 OZ OR EQUIVALENT	6/64 OZ	1,000.00	\$ 29.00	\$ 29,000.00		\$ 30.00	\$ 30,000.00		\$ 35.80	\$ 35,800.00
Ice Cream Sandwich Reduced Fat 3.5 oz (must be California Smart Snack compliant)	24/CS	300.00	\$ 7.00	\$ 2,100.00		\$ 8.00	\$ 2,400.00		\$ 9.60	\$ 2,880.00
				\$ 75,100.00			\$ 63,200.00			\$ 73,224.00
JUICE PRODUCTS (Fixed)										
APPLE JUICE SW 4 OZ (SW)	EACH	750,000.00	\$ 0.1125	\$ 84,375.00		\$ 0.1250	\$ 93,750.00		\$ 0.1120	\$ 84,000.00
ORANGE JUICE SW 4 OZ (SW)	EACH	750,000.00	\$ 0.1325	\$ 99,375.00		\$ 0.1500	\$ 112,500.00		\$ 0.1320	\$ 99,000.00
APPLEBERRY OR WILD BERRY JUICE 4 OZ (SW)	EACH	100,000.00	\$ 0.1150	\$ 11,500.00		\$ 0.1250	\$ 12,500.00		\$ 0.1210	\$ 12,100.00
WILD CHERRY OR CHERRY JUICE 4 OZ (SW)	EACH	200,000.00	\$ 0.1150	\$ 23,000.00		\$ 0.1250	\$ 25,000.00		\$ 0.1210	\$ 24,200.00
				\$ 218,250.00			\$ 243,750.00			\$ 219,300.00
FROZEN WHOLE FRUIT JUICE PRODUCTS (Or Equivalent)										
JUICE CUP, SOUR WATERMELON 4.4 OZ	96/CS	750.00	\$ 30.00	\$ 22,500.00		\$ 35.00	\$ 26,250.00		\$ 28.50	\$ 21,375.00
JUICE CUP, ORANGE/PINAPPLE/CHERRY 4 OZ	96/CS	750.00	\$ 30.00	\$ 22,500.00		\$ 35.00	\$ 26,250.00		\$ 28.50	\$ 21,375.00
JUICE CUP, WATERMELON 4 OZ	96/CS	750.00	\$ 30.00	\$ 22,500.00		\$ 37.00	\$ 27,750.00		\$ 28.50	\$ 21,375.00
JUICE CUP, RASPBERRY 4.4 OZ	84/CS	750.00	\$ 32.00	\$ 24,000.00		\$ 35.00	\$ 26,250.00		\$ 32.50	\$ 24,375.00
JUICE CUP, STRAWBERRY/MANGO 4.4 OZ	84/CS	750.00	\$ 32.00	\$ 24,000.00		\$ 35.00	\$ 26,250.00		\$ 32.50	\$ 24,375.00
JUICE CUP, STRAWBERRY/KIWI 4.4 OZ	84/CS	750.00	\$ 32.00	\$ 24,000.00		\$ 35.00	\$ 26,250.00		\$ 32.50	\$ 24,375.00
				\$ 139,500.00			\$ 159,000.00			\$ 137,250.00
				\$ 1,198,920.00			\$ 1,328,955.00			\$ 1,189,967.20

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Frank Arce, Director, Human Resources
Isabel Brenes, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:FA:IB:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
--------------------	------------------------	------------------------	------------------------------

CERTIFICATED PERSONNEL FOR THE 2019/2020 SCHOOL YEAR**RETIREMENT**

KAHN, Bruce (38 years of service)	Special Education Teacher	Walnut ES	05/30/2020
FREDERICKS, Carolyn (34 years of service)	Elementary Teacher	Wickman ES	06/01/2020
WEBER, Lonnie (26 years of service)	Elementary Teacher	Wickman ES	06/01/2020

HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2020/2021 SCHOOL YEAR

COONEY, Natalie	ASL Teacher	Ayala HS	08/04/2020
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LEAVE OF ABSENCE – 2020/2021

LOPEZ, Elizabeth	School Nurse 80%	Health Services	2020/2021
MOTT, Jenny	School Nurse 20%	Health Services	2020/2021

APPOINTMENT - SUMMER SCHOOL TEACHERS

BARRETT, Arthur	Integrated Math 2	Ayala HS	06/05/2020
EBEL, Lance	Biology CP	Chino HS	06/05/2020
GONZALES, Rosa	Integrated Math 1	Chino Hills HS	06/05/2020
OCALIR, Beliz	Integrated Math 3	Chino Hills HS	06/05/2020
CASTRO, Marco	Integrated Math 2	Don Lugo HS	06/05/2020
GARCIA, Phillip	Health	Don Lugo HS	06/05/2020
KUTTIKATTUPARAMBIL, Deepa	Integrated Math 3	Don Lugo HS	06/05/2020
MURILLO, Christopher	Integrated Math 1	Don Lugo HS	06/05/2020
SALMON, Darin	Integrated Math 1	Don Lugo HS	06/05/2020

APPOINTMENT - SUMMER SCHOOL TEACHERS - EXTENDED SCHOOL YEAR

TORDIFF, Rachelle	M/M 4 th - 6 th Grade	Dickson ES	06/02/2020
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APPOINTMENT – EXTRA DUTY

WEIHERT, Jeffrey (NBM)	Girls Volleyball (B)	Ayala HS	06/05/2020
ECHEVARRIA, Robyn (NBM)	Band (B)	Chino HS	06/05/2020

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE

APPOINTMENT

BAGNOLI, Steven	Custodian I (GF)	Glenmeade ES	06/05/2020
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RETIREMENT

GUTIERREZ, Laura (29 Years of Service)	Nutrition Services Manager III (NS)	Magnolia JHS	08/05/2020
PINEDO, Eduardo (35 Years of Service)	Custodian I (GF)	Ayala HS	06/06/2020
STEWART, Susan (20 Years of Service)	Career Center Guidance Technician (GF)	Ayala HS	06/12/2020

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2020, THROUGH JUNE 30, 2021

ALEXANDRESCU, Mary	ARTUKOVICH, Denise	DEMARCO, Janelle
DOMINGUEZ, Giovanni	DROZD, Jennifer	DRUMMOND, Pamela
FAGELSON, Jeannette	GUARACHA, Erma	IBARRA, Erika
KING, Shannon	KIRBY, Giovanna	KUDER, Mallory
LOPEZ, Judith	LUCAS, John	MAJOWICZ, Martha
MARTINEZ, Dina	MENDOZA, Madison	MORALES, Patricia
NOETZEL, Xochitl	RAMAN, Padma	RAZZAK, Fatima
SANCHEZ, Jennifer	SANCHEZ, Maria	SHEBBY, Crystal
THEDFORD, Christine		

(504) = Federal Law for Individuals with Handicaps
(ACE) = Ace Driving School
(ABG) = Adult Education Block Grant
(ASB) = Associated Student Body
(ASF) = Adult School Funded
(ATE) = Alternative to Expulsion
(B) = Booster Club
(BTSA) = Beginning Teacher Support & Assessment
(C) = Categorically Funded
(CAHSEE) = California High School Exit Exam
(CC) = Children's Center (Marshall)
(CDF) = Child Development Fund
(CSR) = Class Size Reduction
(CVLA) = Chino Valley Learning Academy
(CWY) = Cal Works Youth
(E-rate) = Discount Reimbursements for Telecom.
(G) = Grant Funded
(GF) = General Fund
(HBE) = Home Base Education

(MM) = Measure M – Fund 21
(MAA) = Medi-Cal Administrative Activities
(MH) = Mental Health – Special Ed.
(NBM) = Non-Bargaining Member
(ND) = Neglected and Delinquent
(NS) = Nutrition Services Budget
(OPPR) = Opportunity Program
(PFA) = Parent Faculty Association
(R) = Restricted
(ROP) = Regional Occupation Program
(SAT) = Saturday School
(SB813) = Medi-Cal Admin. Activities Entity Fund
(SELPA) = Special Education Local Plan Area
(SOAR) = Students on a Rise
(SPEC) = Spectrum Schools
(SS) = Summer School
(SWAS) = School within a School
(VA) = Virtual Academy
(WIA) = Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Whitney Fields, Director, Risk Management and Human Resources
SUBJECT: REJECTION OF CLAIMS

=====

BACKGROUND

Claim 20-05-17 was submitted on May 18, 2020, Angel Carrazco, Attorney at Law on behalf of a student at Ayala HS. Claimant alleges physical and emotional abuse due to an altercation with a site security person during school hours. Claimant seeks unspecified damages and a settlement demand that lies within the jurisdiction of the Superior Court.

Claim 20-05-18 was submitted on May 15, 2020, by John Chen, a parent at Ayala HS. Claimant is requesting a refund for cost of a school-sponsored field trip that was cancelled by the Chino Valley Unified School District due to the COVID-19 pandemic. Claimant seeks reimbursement for the cost of the field trip expenses in the amount of \$1,667.64.

Claim 20-05-19 was submitted on May 19, 2020, by Rina G. Leib, a parent at Ayala HS. Claimant is requesting a refund for cost of a school-sponsored field trip that was cancelled by the Chino Valley Unified School District due to the COVID-19 pandemic. Claimant seeks reimbursement for the cost of the field trip expenses in the amount of \$7,466.92.

The Board is requested to reject claims against the District to allow insurance carriers to investigate them and make recommendations regarding their dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

NE:RR:WF:lag

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 4, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
SUBJECT: COVID-19 OPERATIONS WRITTEN REPORT

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BACKGROUND

Executive Order (EO) N-56-20 was established on April 22, 2020, to address the impact of continued school closures in response to the COVID-19 pandemic and the local educational agencies' ability to conduct meaningful annual planning, and the ability to meaningfully engage stakeholders in these processes.

EO N-56-20 issued timeline and approval waivers for the Local Control and Accountability Plan and Budget Overview for Parents as well as waiving certain budgetary requirements. The Executive Order also establishes the requirement that a local education agency (LEA) adopt a written report (COVID-19 Operations Written Report) explaining to its community the changes to program offerings the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of such closures on students and families.

The COVID-19 Operations Written Report must be adopted by the local governing board or body in conjunction with the adopted annual budget by July 1, 2020. Once adopted, the COVID-19 Operations Written Report must be posted on the homepage of the LEA's website.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the COVID-19 Operations Written Report.

FISCAL IMPACT

None.

NE:rtr

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Chino Valley Unified School District	Dr. Norm Enfield, Superintendent	Norm_Enfield@chino.k12.ca.us	

Descriptions provided should include sufficient detail yet be succinctly succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

The Chino Valley Unified School District (CVUSD) Board of Education passed a state of emergency resolution on March 12, 2020, granting the Superintendent authority to ensure that public education continues, and to help safeguard the well-being of students and staff during the COVID-19 crisis. To slow the community spread of COVID-19, the Superintendent announced closure of CVUSD's 35 schools on March 13, 2020, and the District implemented an extended Spring Break (March 16-19) with Spring Break (March 20-27) and then Extended and Distance Learning beginning March 30, 2020. Prior to Governor Newsom's Stay at Home Order (effective March 19, 2020), the District executed a Pandemic Plan as part of the Comprehensive School Safety Plan. The District made changes to program offerings to sustain learning and provide support to families to mitigate the major impacts of school closures on the local school community.

Learning support has been provided remotely to students with the unduplicated student population in mind. A tiered distance learning plan was put into action to support student learning that included District-created extended learning lesson plans for all grade levels with staff training and teacher-developed distance learning plans. To ensure equitable access to learning, the District deployed over 7,200 Chromebooks and 700 Wi-Fi hot spots to students. A Distance Learning Technology Help Hotline at (909) 628-1202, ext. 1080 and email (communitysupport@chino.k12.ca.us) was created for technology questions. Instructional coaches and induction coaches have aided teachers remotely so learning could continue seamlessly.

Supervision arrangements were made for District employees in preparation for Distance Learning. Nutrition Services reassessed their meal preparation and serving, and currently conduct meal service through safe local distribution. The Health Clinic aids students and families through tele-health, link patients to medical services, and will conduct drive-through immunization clinics in late May through June. Social-emotional learning videos, Positive Action for Life Success lessons, and a host of other resources (<https://www.chino.k12.ca.us/Page/34605>) have been provided to school sites and the community. Through the Parent-Engagement Center, outreach for the unduplicated student

population continues. During school closure, the Superintendent provides updates through the AERIES Parent Portal, the District website (<https://www.chino.k12.ca.us/Page/26942>) and social media.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

The District coordinated efforts to support the needs of English learners, foster youth, and socio-economically disadvantaged students during the transition to Distance Learning. Instructional coaches supported teachers with English learner resources, grade-level lessons, and collaboration opportunities. Administration, school site staff, and bilingual school liaisons helped with device-checkouts, translations, and phone calls home to aid teachers in making student contact and getting feedback on student needs. The Parent-Engagement center offered remote tutorials on learning management platforms and videoconferencing tools for home learning. Along with communication through the District's electronic school messenger, Title I school families received a mailer with information on resources for technology, mental wellness, and academics support.

Health Services has supported students and families through a variety of services. The Health Clinic has provided telehealth services to students and will conduct three drive-through immunization clinics. The school nurses have supported Individualized Educational Plan teams and schools with registration remotely. The Helping Our People Everyday (HOPE) Program provides remote case management, referrals, and weekend food backpacks for students. The Multi-Tiered Systems of Support Behavior counselors have developed lessons to support remote home instruction, provided referrals to families, and conducted telephone check-ins with students and families. The Health Services website has an abundance of local resources for families ranging from food, job, counseling, and community support resources.

Services to foster youth students have continued during distance learning that supported stability, engagement, and advocacy like progress monitoring, advocating, recording requests, arranging virtual support services, communicating policy/procedure changes, and ensuring all seniors are on track to graduate. In addition, technological needs were met, helping with virtual classrooms; supporting caregivers with social-emotional check-ins and support with strength-based counseling; assessing evolving needs/referrals for enhanced supports; promoting student/teacher engagement; collaborating with student's family team on their well-being and academic success. Moreover, the foster youth liaison provided guidance with post-secondary, financial aid, scholarships, majors, and transition to independent living.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Education is an essential service and staff recognize the extraordinary responsibility to support continuity of learning and services for more than 27,500 students. After closing school sites to students and the public, CVUSD implemented a tiered plan to deliver high-quality distance learning

opportunities. Training included whole group, small group, and individual group opportunities for website development, learning management platforms (e.g. Google Classroom, Microsoft Teams), meeting/video conferencing tools (e.g. Zoom, Google Meet), and other tools (e.g. Screencastify, Flip grid, ClassLink, Office 365). To support students through distance learning, the following expectations were set district-wide to:

- Keep webpages (distance learning classrooms) up to date with contact information, virtual office hours, instructional plans, submission process, feedback process, and dates for assessments
- Provide instruction in English-language Arts and Math, incorporating Science and Social Science, when applicable, at the elementary sites, and subject specific instruction at the secondary level through learning platforms and meeting/videoconferencing tools
- Engage in virtual staff meetings
- Continue counseling support
- Provide accessible and timely (well within 24 hours) responses to questions from students and their families, in addition to the required time spent in virtual office hours
- Collaborate with special education and intervention teachers for identified students

June 4, 2020
Page 86

For applicable students, additional support like music instruction, differentiated English Language Learners lessons, special education resources, and social-emotional learning lessons are available. School site staff/administrators and district administrators regularly monitor telephone messages, email messages, and classroom websites to address distance learning student, staff, and parent questions.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

To lower the risk of an employee transmitting or contracting COVID-19, maintaining distance between employees and the community members has been critical along with following personal and production health safety measures.

Nutrition Services converted meal service to the community to grab-and-go meals and executed curbside delivery at seven locations serving approximately 5,125 breakfasts and 5,125 lunches daily. All items served were wrapped or safely packaged for distribution. Employees wore gloves during production and did not contact exposed, ready-to-eat foods with bare hands. Suitable utensils such as spatulas, tongs, single use-gloves have been provided to Nutrition Services staff.

Using hand signals from a distance, individuals in vehicles indicate how many student meals they need. Nutrition Services staff then places the meals in the trunk of the vehicles to minimize contact and face-to-face communication with others and ensure contactless deliveries.

Food safety continues to be a best practice utilized inside the food preparation areas along with the designated serving locations. Employees always wear masks and use gloves to protect the community and other staff. Employees stay vigilant in their hygiene practices, including frequent and proper hand-washing and routine cleaning and disinfecting of all surfaces. These practices reduce the chance of spreading the virus and will continue during the emergency summer feeding.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Child Development provided a week of supervision for CVUSD staff while they transitioned to work remotely. Intensive planning for supervision services for CVUSD and community essential workers began on March 14, 2020, to meet State and Federal Guidelines. The District took part in webinars, group emails, phone calls, and Zoom meetings to develop a plan for supervision services. The plan included necessary precautions of protective equipment for staff and routine cleaning of the facilities. Daily check-ins of staff and students were planned and included taking temperatures, maintaining social distancing guidelines, and hosting staff trainings. The Child Development Technician kept consistent communication with parents/guardians and staff throughout this process; however, supervision services was not needed at that time.

Child Development maintained contact with local resource and referral agencies to post and share with families information regarding local childcare facility websites such as <http://mychildcare.ca.gov/>, <https://rtnetwork.org/>, and <https://family-services/find-child-care>. Child Development also participated in virtual conferences and email communication with Local Planning Control to locate additional resources to share with families. All websites available to assist families with identifying providers that can serve children have been posted on the Covid-19 community resources tab on the Child Development Website <https://www.chino.k12.ca.us/Page/35197>. In addition, information flyers were sent to families via email and take-home packets.

The Child Development Department is currently planning to open supervision for the summer, as the State is preparing to open, and parents/guardians are gradually returning to work. Supervision services will open with safety protocols that include frequent handwashing, social distancing, and daily health checks.